

MEMORANDUM OF UNDERSTANDING

This memorandum summarizes agreements pertinent to the renaming and transfer of the Ph.D. Program in Gerontology (hereinafter the "Center") from the Graduate School to the College of Public Health.

The Provost has initiated the process leading to the creation of a new, accredited College of Public Health. This memorandum of understanding will accompany the proposal to create this new College for consideration by the administration, the Faculty Senate and, assuming approval, the Board of Trustees.

The Center's mission is to provide advanced interdisciplinary research training in gerontology; to conduct interdisciplinary research with an emphasis on aging and health considered from the cellular to the societal level; and to make service and policy contributions to improve the quality of life of elders individually and as a population within the Commonwealth, the nation and the world.

[1] Center Status

The Ph.D. Program in Gerontology will be renamed the Graduate Center for Gerontology and will be headed by a Director. Although the Center will hold departmental status within the College of Public Health, it will maintain a University-wide role by involving faculty external to the Center in its teaching and research programs. The Dean will provide the Director with \$50,000 annually for purposes of outreach activities. The Director may use these funds to purchase teaching services from faculty outside of the Center, support graduate students or postdoctoral fellows working on interdisciplinary projects involving programs in other colleges, and provide research-related support to faculty outside of the Center.

[2] Faculty

Consistent with other graduate program centers, core faculty in the Graduate Center for Gerontology will have their primary appointments and tenure in the Center. The faculty are encouraged to have secondary appointments in other departments across campus in order to maintain and encourage the University-wide mandate of the Center.

a. Core Faculty. The core faculty members currently hold primary appointments in the following departments and colleges:

Rodney Guttman	Physiology	College of Medicine
Joy M. Jacobs-Lawson	Psychology	College of Arts and Sciences
Graham D. Rowles	Geography	College of Arts and Sciences
Pamela B. Teaster	School of Public Health	College of Medicine

Suzanne L. Tyas
John F. Watkins

School of Public Health
Geography

College of Medicine
College of Arts and Sciences

These faculty members have voluntarily agreed, in a unanimous vote taken on Friday, September 12, 2003, that their primary appointments and tenure will be changed to the Center. Future core faculty members (two RCTF lines currently being recruited) will also have primary appointments and tenure in the Center. For the current faculty, this change will require the following: [1] a letter from the deans of the accepting and departing units supporting the change in primary appointment; [2] a letter from the faculty member requesting the transfer/change in primary appointment; [3] letters from department chairs/center directors of accepting and departing units to respective deans supporting the change; [4] letters from consulted faculty of accepting department; [5] DOE; and [6] a signed Notice of Primary Appointment Form.

Note 1: Since the transfer of the Center will occur before the formal creation of the College of Public Health and the appointment of its Dean, the Interim Director of the School of Public Health and the Dean of the College of Medicine where the School of Public Health is currently housed will act jointly in the capacity of "accepting dean" and will construct the letters described in [1]. The Dean of the Graduate School will act as the "departing dean", even though the Ph.D. Program in Gerontology was never fully established as a graduate program center with its own tenured, core faculty.

Note 2: Since the transfer of the Center will occur before the formal creation of the College of Public Health and its associated departments, the directors of the various divisions within the School of Public Health will act in the capacity of "accepting chair" and the current Director of the Ph.D. Program in Gerontology will act in the capacity of the "departing chair" in constructing the letters described in [3].

Appropriate Board actions will be followed to effect the changes.

b. Affiliated Faculty. There are currently 31 affiliated faculty members who hold primary appointments outside the Center but participate in various ways in the Ph.D. program. These affiliations will remain unchanged by the transfer of the Center.

[3] Reporting Relationship

The Center will be administratively located in the College of Public Health. The Director will report to the Dean, who will perform the annual evaluation of the Director. The Dean will consult with deans and other center directors and unit chairs with whom the Director has active programs as part of the evaluation process of the Director and will follow pertinent Administrative Regulations with regard to such an evaluation.

[4] Curriculum and Teaching

The Center will have an academic research training orientation with full authority over its curriculum. Consistent with the mission of the College, students "shall have the opportunity and be encouraged to acquire an understanding of public health problems and a generic public health education" (Council on Education for Public Health, 2002, p.12). The Director will make teaching assignments for faculty who hold primary appointments in the Center. The Director will consult with the Dean and make every effort to work collaboratively on the development of a teaching schedule that meets the needs of the graduate, professional and undergraduate programs that make use of the College's courses. It is expected that some Center faculty will teach courses offered under prefixes representing the College and *vice versa*.

[5] Gerontology Graduate Students

The Director and the faculty in the Graduate Center for Gerontology will make recommendations to the Dean of the Graduate School for the admission of students to the doctoral program of the Center. The Director is responsible for identifying resources to support these students.

[6] Staffing and Management

Because of its University-wide mission, the Center will maintain its current staffing and administrative structure. The Center's own budget personnel will be responsible for grants management and business procedures.

[7] Fiscal Arrangement

The Center will develop a budget and the Director will have responsibility for the expenditure of funds from this budget. The Center's budget will be part of the College's budget. Increases in state funds for salaries made available to the College will be shared with the Center as part of the merit evaluation process for all faculty members. Other state-funded increases will be shared in proportion to the number of full-time faculty in tenured or tenure-eligible series in the Center and the College. Decreases in state funding will be shared proportionately.

Any salary reimbursement funds generated by core faculty in the Center will be assigned to the Director. Any incentive funds provided through the Executive Vice President for Research based on contract and grant activity will be allocated to the Center using the same formula as for other Centers in the College. The Director will have the option to use these funds for Wethington Awards even if the College elects not to give such awards.

[8] Service Responsibilities

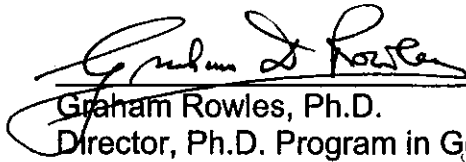
The faculty of the Center will participate, at a fair and equitable level commensurate with tenure status, in committee assignments and other service activities designated by the Director and Dean.

[9] Space

The Center will remain in the current space assigned to it. All space assignments are subject to review by the Provost.

[10] Termination Clause

After three years from the date this agreement is signed, the core Center faculty may elect either to return to the Graduate School or remain part of the College.



Graham Rowles, Ph.D.
Director, Ph.D. Program in Gerontology

10/23/03
Date

Thomas Samuel, J.D.
Interim Director, School of Public Health, College of Medicine

Date

Jeannine Blackwell, Ph.D.
Dean, Graduate School

Date

Emery Wilson, M.D.
Dean, College of Medicine

Date

Michael Nietzel, Ph.D.
Provost

Date

cc: Monica Underwood, Ph.D. Program in Gerontology
Christine Levitt, Graduate School
Tom Rogers, School of Public Health
Phoebe Wellman, College of Medicine